
GRAHAM ROBERTS



GRAHAMROBERTS1997@HOTMAIL.COM



07850033849

Determined **Individual** looking to continue his career in an organisation environment. I'm hardworking and easy to work with.

SKILLS

Experienced in Wavevend & Audiolink

Cash Handling

Sensitive document handling

Fluent in all Microsoft Office suite

Budgeting & Organizing

Strong communication Skills

Driver's License

PREVIOUS WORK

'FAST AND FURIOUS 9'

UNIVERSAL

October 2018 – November 2019
Production Office Assistant
Coordinator – Danielle Stanners

'SPIDER-MAN: FAR FROM HOME'

MARVEL/SONY

August – September 2018
2ND UNIT Production Office Assistant
Coordinator – Kelly Lee

'ARTEMIS FOWL'

DISNEY

February – July 2018
Production Office Assistant
Coordinator – Kelly Lee

'SOLO: A STAR WARS STORY' (RESHOOTS)

LUCASFILM

6 Weeks
Production Office Assistant
Coordinator – Katie Byles

'STAR WARS: THE LAST JEDI' SCREENINGS

LUCASFILM

6TH/7TH/12TH/13TH DECEMBER 2017
Screening PA
Coordinator – Emma Dunleavy

'SOLO: A STAR WARS STORY'

LUCASFILM

7th November 2016 – 24th November 2017
Production Office Assistant
Coordinator – Katie Byles

'BROKEN'

BBC

Dailies (1 day) October 2016
Set PA

SARAH RADCLYFFE PRODUCTIONS

25th July – 12TH August 2016
Production Assistant (Internship)

'TABOO'

SCOTT FREE PRODUCTIONS

11th – 15th April 2016
Production Office Assistant (Work Experience)
Coordinator – Robert Price

'FLEABAG'

AMAZON/BBC

Dailies (1 day) April 2016
Set PA

REFERENCES AVAILABLE UPON REQUEST.
